



Fire Evacuation Procedure

The Fire Alarm is a two-tone siren which will sound continuously until silenced.

If the alarm sounds, all hirers should report to the Fire Assembly Point on the main Netball Courts.

The alarm must always be taken seriously and the evacuation procedure followed.

The Hirer / Event Lead or Co-ordinator is responsible for ensuring that their guests or visitors are aware of the procedure in the event of a fire alarm activation and accounted for in the event of an emergency.

The Event Lead or Co-ordinator should hold a register of all visitors on site and should carry out a headcount to establish anyone who may be missing. This should be reported to the Caretaker / Emergency Services.

The Caretaker on site will investigate the cause of the alarm and return to the Netball Courts to update all hirers.

The Caretaker will inform hirers when it is safe to return to their buildings / areas.